

Going Paperless – Part II

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Overview

- 1) Costs to get started
- 2) Cost benefits
- 3) Fiscal and Program benefits



Costs

- Software for document storage system
 - Florida will provide software shell at no cost
 - Florida will provide technical support for installation
 - not able to provide on-going technical support following installation

Costs – one time costs (estimated based upon actual costs incurred by Florida)

Cost of software for bar coding system	\$1,000.00
Cost of software for document storage	\$2,000.00

Costs – on-going costs

Cost of scanners
(included in copier rental)


\$ 300.00 per month per machine

Cost benefits

- No postage
 - Florida ICPC office saves cost of in state postage sending to locals
 - Locals save cost of sending documents to ICPC central office


Average cost savings per day

Average/day (outgoing)	\$175.35 x 240 work days
Average/day (incoming)	\$181.82 x 240 work days
ANNUAL SAVINGS	\$ 88,452.39




Cost benefits

- No file cabinets
- Less square footage required for office (lower rent)
- No cost for storage of closed files (for those states that retain closed ICPC files)



Cost benefits

- Locals do not have to create three copies of homestudy request – saves cost of paper, toner
- Documents only need to be scanned once – file can then be “sent” instantaneously anywhere it needs to go if receiver will accept it electronically





Program benefits

- Accountability
 - access to file by court, attorneys, and case managers motivates ICPC central office to keep current, motivates locals to do work timely
- Transparency
 - making file available to critical stakeholders illuminates process and identifies current barrier in specific case

Program benefits

- Fewer calls from courts asking for update on status of a case – court can be given access to system and look at file before calling
- Ability to respond quickly to inquiries from other state ICPC offices - file is “on your desk” at all times

Trial website

- If you would like to try the paperless system, we can provide you the clone website and instructions
- Will need to complete security access form
- Contact Stephen Pennypacker, Compact Administrator

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“What’s an ICPC?”